

As per the Executive Committee held on 15.3.2021, it was decided to conduct a postal election to select the new office bearers for the period 2021 -23.

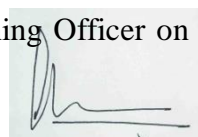
I am publishing herewith the Postal Election Procedure approved by the Executive Committee held on 23/3/2021.

KSS Election 2021

Procedure of Postal Voting

1. The procedure of Postal voting is accepted as the mode of election of office bearers for the period 2021-23 due to the present situation of Covid-19 which does not permit for an election in the direct mode.
2. The Returning officer appointed by the executive committee will be responsible for conducting the election
3. Ballot papers with continuous serial numbers will be printed for the purpose of voting.
4. Ballot paper will contain the names of the candidates contesting for the respective posts. The Ballot paper will contain the Signature of the Returning Officer. Only those Ballots with the Signature of the Returning Officer will be considered valid.
5. The preference of candidate by the Voter should be indicated by **X** mark in Blue or Black ink in the space provided against the name of the candidate. Any other mark will be considered invalid.
6. No other identifying marks or comments should be made in the ballot paper. Any such mark, comment or signature of the Voter will make the vote invalid.
7. Only one vote is to be cast for one post. More than one vote for the same post will be considered invalid except for the post of Executive members and Editorial Board Members.
8. For the post of Executive members, upto a maximum of three votes may be cast by a Voter.
9. For the post of Editorial Board Members, upto a maximum of two votes may be cast by a Voter.
10. Marked ballot papers should be folded in the same way as received so as to maintain the confidentiality.
11. Duly marked ballot paper should be sent by Registered Post or Speed Post in the cover enclosed to the address of the Returning Officer. Ballots sent in any other covers will be considered invalid
12. A Counter Receipt containing the name and membership number of the Life member will be attached along with the ballot paper. This receipt should be duly signed and sent to the Returning officer in the other Cover enclosed for the purpose. Counter receipts sent in any other covers will be considered invalid
13. The Ballots will be received in an institution/place approved and authorized by the Returning Officer and the Executive Committee of KSS.
14. The Ballots as received will be kept in a sealed box till the time of counting. The Box to keep the Ballots will be sealed and duly signed by the Returning Officer and the Office Bearer of KSS on 28.05.2021. The procedure of sealing the Box will be video recorded.

15. The Returning officer should maintain a register and record the date of receipt of each cover containing the Ballot paper with the name and membership number of the life member as it is received.
16. If necessary, a Technical Assistant will be appointed by the Returning Officer to assist him/her. The Technical Assistant will be entrusted with the responsibility on behalf of the Returning Officer to receive the Covers containing the Ballot, enter the details of the Covers containing the Ballot in the Register and deposit the Covers containing the Ballot in the sealed box provided.
17. The Returning Officer should maintain a Register and record the date of receipt of the cover containing Counter Receipts with the Name and Membership number of the Life member as it is received.
18. Ballots and Counter Receipts will be sent to the Life members by the Secretary, KSS on 29.05.2021(Saturday) and will be accepted till 5 pm, on 29.06.2021, (Tuesday).No original Ballot papers will be received after 29.06.2021, (Tuesday)
19. The Returning Officer should compare the two registers maintained respectively for Ballot Paper and Counter Receipt so as to ensure that all ballots are received. This should be done on 30.06.2021(Wednesday)
20. If any ballot is found not received based on the comparison of the registers for ballot paper and counter receipts, the matter will be informed to the Secretary, KSS and be requested to send a duplicate ballot. Duplicate ballots with separate serial numbers will be issued in the case and sent to the concerned member on 02.07. 2021 (Friday). Such Duplicate ballots only will be accepted till 5 p.m, on 23.07. 2021 (Friday).
21. Covers containing the ballots will be opened and Ballots will be counted by the Returning Officer at 11:00 a.m. on 24.07.2021 (Saturday) in the presence of the Secretary /President, Candidates/ member of the KSS authorised by the candidate as the Counting Agent
22. Either the Candidate or one Counting Agent authorised by the Candidate only will be permitted for the counting of each post. One Counting Agent can be permitted for more than one post if authorised by the Candidate contesting for the post
23. The fold of the ballot papers should not be unfolded before counting. All ballot papers received should be shuffled before counting so as to maintain the confidentiality of voting
24. The votes received for each post will be counted and the candidate who receives the maximum number of valid votes will be declared elected to the post except in the case of Executive Members and Editorial Board Members
25. The Votes received by each Candidate for the Post of Executive Member will be counted and the three Candidates who secure the highest votes will be declared elected to the post
26. The Votes received by each Candidate for the Post of Editorial Board Member will be counted and the two Candidates who secure the highest votes will be declared elected to the post
27. The list of elected candidates will be officially declared by the Returning Officer on 24.07.2021 at 5pm



10/05/2021

Dr. Sara Neena TT
Returning Officer
KSS Election 2021-23

